



WA-ACTE EXECUTIVE BOARD MEETING MINUTES
May 19, 2012

Call to Order and Roll Call: President Dennis Conger called to order the meeting of the Washington Association for Career and Technical Education at 8:35 a.m. on Saturday, May 19, 2012. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

The following persons were present:

Executive Committee

President Dennis Conger
Past President Sarah McCoy
President Elect Lance Wrzesinski

Executive Board Representatives

Administration Marianna Goheen
Agricultural Education Becky Wallace
Business Education Susan Sears for Darci Rashoff
Family and Consumer Sciences Michelle Green
Career Guidance and Counseling Jennifer Fichamba
Diversified Occupations Geri Prater for Betty Johnson
Marketing Education Brenda Knowlton for Jodi Galli
Industrial Technology Education Karl Ruff
Health Science Bonnie Smith

Staff

Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman

The following persons were absent:

Postsecondary Kim Bartel
Skilled and Technical Sciences Jill Van Berkom
Occupational Educators Tom Witt

Ex Officio

Awards Chair Vern Chandler

Guests

ASL Joani Bishop
CTSO Bruce McBurney
OSPI Betty Klattenhoff
SBCTC Tiffany Merkel
WTECB Justin Montermini

Agenda Changes: No changes were made to the agenda.

Calendar Update: Lance reviewed the calendar through April.

Consent Agenda: Becky Wallace moved that the consent agenda, which included the March 20, 2012, minutes, April financial reports, Executive Committee reports, and section reports, be approved as presented. The motion was seconded by Bonnie Smith and carried.

Executive Session: 9:00 – 9:45 a.m.

2012-2013 Budget: The differences between the 2011-2012 and 2012-2013 budget were discussed. Becky moved that the 2012-2013 proposed budget be approved as presented and to approve the out-of-state travel for the executive director and officers. The motion was seconded by Jennifer and carried.

Review of Clock Hours: The inservice evaluation summaries were posted on the WA-ACTE website for review by the Board. Bonnie moved that the Executive Board reviewed the results of the evaluation summaries for all clock hour programs provided by WA-ACTE held between May 1, 2011, and April 30, 2012. The motion was seconded by Becky and carried.

Constitution / Bylaws / Policies and Procedures / Resolutions: The proposed amendments were reviewed and discussed. The amendments will be discussed again at the August board meeting and need a motion from the Board to recommend the amendments to the Delegate Assembly.

Foundation Update: Tim gave an update on the CTE Foundation. The foundation has approximately \$41,000 in the account and we are still trying to get the WAVESNP funds from the state, which is approximately an additional \$8,000.

CTSO Update: Joint CTSO officer training May 30, 31, and June 1 at Great Wolf Lodge. CTSO color guard at Summer Conference. CTSOs will push to get HB 1168 through again.

OSPI Update: Betty reported on the 21st Century Skills and Common Core State Standards implementation timeline, CTE and on-time graduation rates (75% overall WA State / 87.9% CTE completers), CTE strategic plan, unpaid internships, and 2ESHB 2127 – supplemental operating budget:

- \$2,000,000 – Microsoft IT Academy
- \$135,000 – Jobs for Washington’s Graduates
- \$125,000 – STEM Supervisor Training
- \$1,077,000 – CTE Grants
- \$135,000 – STEM Lighthouse Schools
- \$1,500,000 – PASS Act
- \$436,000 – Barrier Reduction
- \$250,000 – PLTW
- \$450,000 – Aerospace/Manufacturing
- \$53,700,000 – skills center capital funding (ESB 5127)

SBCTC Update: Tiffany reported on the Centers of Excellence, competency-based assessments, Perkins, position open for new workforce development director and executive director. Pat Ward retiring after 28 years. Perkins audit feedback was helpful and satisfying that they are doing things right.

WTECB Update: Justin reported on updating strategic plan, Pathways to Prosperity, first round of stakeholders meeting, scheduling public forums, and career pathways bill (agency request).

Professional Development Committee: See attached minutes.

Executive Director Contract: Geri Prater moved that the Executive Director’s contract be approved for one year with a review in six months. The motion was seconded and carried.

Section Updates:

CGCA

- Continue to get more members

WAVA

- October 8-10 Fall Conference (Wenatchee)
- February 24-25 Spring Conference (Great Wolf Lodge)
- February 26 Legislative Policy Seminar (Olympia)

WAAE

- State convention in Pullman
- Conference in June
- FFA October 24-27

WSBEA

- Board GoToMeeting
- State FBLA in April

WAME

- BAM Conference October 12-13 (Wenatchee)

WADOT

- Working on board members

WASTS

- June 2 board meeting
- Shifting board members

FACSE

- Tax information figured out
- Fall Conference October 28-30 (Vancouver)
- FCCLA Conference went well

WITEA

- Brian Smith President Elect
- Greg Shelton President
- Karl Ruff Past President
- WITEA booth at Seattle Science Festival

HSCTE

- October 12 Fall Conference
- COE best practices
- 604 students in sports medicine
- Health Occupations student leadership

Adjournment: The meeting was adjourned at 2:12 p.m.

Minutes submitted by:

Tess Alviso, Washington ACTE Executive Assistant

Professional Development Committee
Minutes of 5/19/112 • Holiday Inn Express, SeaTac

Committee Members In Attendance: Lance Wrzesinski, WA-ACTE President Elect & Conference Chair; Michael Christianson, WAVA; Geri Prater, WADOT; Jennifer Fichamba, CGCA; Michelle Green, FACSE; Brenda Knowlton, WAME; Bonnie Smith & Tom Walker, HSCTE; Dan Tedor, WAAE; Susan Sears, WSBEA; Karl Ruff, WITEA; Jill VanBerkom, WASTS; Betty Klattenhoff, OSPI; Franciene Chrisman, WA-ACTE

Summer 2012 Conference: *Stepping Ahead with CTE*
Location: Yakima Convention Center

Facilities by Section Sessions:

WAVA – Red Lion Hotel

WSBEA – Howard Johnson Hotel

WADOT

WAME

CGCA

WAAE – Convention Center

WITEA

WASTS

HSCTE

FACSE

ASL – Holiday Inn

Discussion notes from the Professional Development Committee Meeting:

Lance Wrzesinski chaired the committee meeting with discussion of conference planning.

Franciene showed copy of master grid with the sessions chosen by each section – some sessions were chosen by multiple sections – those sessions will be placed in larger rooms to accommodate a larger audience.

Each section rep was given a copy of the “surveymonkey” forms that were received for their section (previously emailed) from which to choose sessions for their individual section grids if they have not completed their grids.

Menus will be sent to section reps for meal selection to be turned into the office.

All FINAL Section Grids are due into the office by 5-22-2012 so that information could be completed and placed on the webpage.